








MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Monday, July 24, 2019
 5:30 PM – 7:16 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>PRESENT: Chairman, Scott Friedman Vice-Chairman, Herb Houston Secretary, Alex Avalos Director, Jason Starkey Director, Adam Lalonde</p> <p style="text-align: center;">ABSENT</p>  <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Purchasing Agent, Enrique Samaniego Director of Finance, Eddie Salazar Attorney, Brian Hansen</p>	
2	<p><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></p> <p>The meeting began with the Pledge of Allegiance and an Opening Prayer</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • R. Gomez reported on the water leak event due to a third party boring in South Padre Island with printed copies of pictures given out to the Board. <ul style="list-style-type: none"> ○ There were water pump issues with District pump ○ Great help from So. Padre Island City Manager and Public Works Crew, used the pump from the city until it shut off ○ Discussion on the how Notification to Customers got processed ○ Discussion on the third party damages with questions and answers ensued. • S. Friedman thanked District Employees for their hard work and efforts 	
4	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING ON JULY 1, 2019. (C. GALVAN)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Regular Meeting Minutes approved <p>Moved by H. HOUSTON, seconded by A. LALONDE. J. STARKEY abstained, was absent.</p> <p style="text-align: center;">Move to approve.</p>	<p>MOTION CARRIED</p>

5	<p><u>PRESENTATION BY DANA KING, WITH LIQUID ENVIRONMENTAL SOLUTIONS ON RECYCLING OF LIQUID AND ORGANIC WASTE.</u> </p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Powerpoint presentation • Presentation followed by question and answers 	DISCUSSION ONLY
6	<p><u>A VIRTUAL DEMONSTRATION BY JIM TURNER WITH WATERSMART SOFTWARE ON THE NEW CUSTOMER PORTAL.</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Teleconference meeting with a powerpoint presentation • Presentation followed by question and answers 	DISCUSSION ONLY
7	<p><u>GENERAL MANAGER'S REPORT</u></p> <ul style="list-style-type: none"> • <u>BOND PLANNING COMMITTEE UPDATE</u> • <u>SUMMER GATHERING FOR DISTRICT EMPLOYEES AND FAMILY</u> <p>REPORT:</p> <p><u>BOND PLANNING COMMITTEE UPDATE</u></p> <ul style="list-style-type: none"> • Bond Committee Meeting scheduled for Saturday at 8 AM • Tour of the Water Plants • Board invited to attend, contact the office if attending • Two follow-up meeting scheduled later in the week <p><u>SUMMER GATHERING FOR DISTRICT EMPLOYEES</u></p> <ul style="list-style-type: none"> • Employee picnic is on Saturday, August 17, from 9 AM - 2 PM • Board invited to attend 	GENERAL MANAGER'S REPORT
8	<p><u>DIRECTOR OF OPERATION'S REPORT</u> </p> <ul style="list-style-type: none"> • <u>MONTHLY REPORT FOR JUNE</u> • <u>UPDATE ON METER PROJECT</u> <p>REPORT:</p> <p><u>MONTHLY REPORT FOR JUNE</u></p> <ul style="list-style-type: none"> • Comparison of 2019 to 2018: Differences in number for meters due to the meter program <p><u>UPDATE ON METER PROJECT</u></p> <ul style="list-style-type: none"> • Printed copies handed out at the meeting and reviewed regarding the Meter Count per day for the Meter Project update • Hoping to get the meter project done by the end of August 	DIRECTOR OF OPERATIONS REPORT
9	<p><u>DISTRICT ENGINEER'S REPORT</u> </p> <ul style="list-style-type: none"> • <u>WATER PLANT 1 STATUS</u> 	

	<ul style="list-style-type: none"> • <u>PROJECT SCHEDULE FOR TEXAS WATER DEVELOPMENT BOARD FUNDED LIFT STATION REHABILITATION</u> <p>REPORT:</p> <p><u>WATER PLANT 1 STATUS</u></p> <ul style="list-style-type: none"> • Update on the Clearwell rehab • Freese and Nichols up to date on the water plant 1 assessment <p><u>PROJECT SCHEDULE FOR TEXAS WATER DEVELOPMENT BOARD FUNDED LIFT STATION REHABILITATION</u></p> <ul style="list-style-type: none"> • Schedule for Lift Stations: <ul style="list-style-type: none"> ○ On track to getting around to doing the 30% design, planning phase ○ The design phase is around October – November ○ Construction in July 2020 	<p>DISTRICT ENGINEER'S REPORT</p>
10	<p><u>DIRECTOR OF FINANCE REPORT</u></p> <ul style="list-style-type: none"> • <u>BUDGET COMMITTEE MEETING UPDATE</u> • <u>BUDGET WORKSHOP</u> <p>REPORT:</p> <p><u>BUDGET COMMITTEE MEETING UPDATE</u></p> <ul style="list-style-type: none"> • Budget Committee Meeting on July 15, prepared a preliminary list of projects • Preliminary list for review at the Budget Workshop, all items are subject for discussion and approval <p><u>BUDGET WORKSHOP</u></p> <ul style="list-style-type: none"> • Workshop Meeting scheduled for August 14, 2019, @ 3:30 PM 	<p>DIRECTOR FINANCE REPORT</p>
11	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF BUDGET TRANSFER TO COVER MAJOR REPAIRS IN THE COLLECTION DEPARTMENT FROM THE WATER PLANT DEPARTMENT AND DISTRIBUTION DEPARTMENT. (E. SALAZAR) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • This item did not get discussed • No action got taken 	<p>NO ACTION</p>
12	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR MAY 2019. (E. SALAZAR) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • The Financial Reports got approved as presented <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion moved to approve.</p>	<p>MOTION CARRIED</p>

13	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF A CHEMICAL MIXER FOR WATER PLANT 2.</u> </p> <p>REPORT:</p> <ul style="list-style-type: none"> • RFP published • Only one mixer working • There is no backup if the mixer breaks down • The request is for one mixer and one electric motor • Recommendation: WWaterTech, Inc. for \$21,000.00 <p>Moved by J. STARKEY, seconded by H. HOUSTON.</p> <p>Motion moved to approve.</p>	MOTION CARRIED
14	<p><u>CONSIDER AND REVIEW EXPENDITURES FROM JULY 1- JULY 15, 2019. (C. GALVAN)</u> </p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • No comments or questions <p>Expenditures acknowledged by H. HOUSTON and seconded by J. STARKEY.</p>	ACKNOWLEDGMENT OF EXPENDITURES
15	<p><u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V. T. C. A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY; UNDER SECTION 551.074, PERSONNEL MATTERS:</u></p> <p>a. <u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u> </p> <p>The CHAIRMAN noted, One Board Member missing, wait for the next meeting,</p> <p>Moved by H. HOUSTON, seconded by J. STARKEY.</p> <p>Move to the table</p>	TABLED
16	<p><u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY.</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • There was no Executive Session. The Executive Session Item got tabled and deferred to the next Regular Meeting on August 14 	EXECUTIVE SESSION POSTPONED
17	<p><u>ADJOURNMENT</u></p> <p>The CHAIRMAN adjourned the meeting at 7:16 PM</p>	



Scott D. Friedman, Chairman


Herb Houston, Jr., Vice Chairman

MINUTES APPROVED THIS 14TH DAY OF AUGUST 2019.