






MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, May 10, 2023
 5:30 PM – 6:08 PM
 Board Room



| | | |
|----------|---|---|
| 1 | <p><u>QUORUM</u> Chairman, Scott Friedman Vice-Chairman, Adam Lalonde Director Dave Boughter</p> <p><u>ABSENT</u> Secretary Jason Starkey Director William "Bill" Donahue</p> <p><u>ADMINISTRATIVE STAFF</u> General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Director of Finance, Eduardo Salazar Purchasing Agent, Enrique Samaniego Information Tech Specialist Brandon Edge Superintendent Wastewater, Santiago Ochoa, IV Superintendent Water, Noe Cantu Attorney, Brian Hansen</p> | |
| 2 | <p><u>Pledge of Allegiance and Invocation.</u> The meeting began with the Pledge of Allegiance, and C. Ortiz said the Opening Prayer.</p> | |
| 3 | <p><u>Invitation to the Audience for Public Comments</u> Comments:</p> <ul style="list-style-type: none"> • No one responded | PUBLIC COMMENTS |
| 4 | <p><u>Consider and discuss for possible approval the Minutes for the Regular Meeting from April 26, 2023.</u> (C. Galvan) ●</p> <p>Discussion: The Minutes were approved as presented</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER. MOTION: MOVE TO APPROVE.</p> | MOTION CARRIED |
| 5 | <p><u>General Manager's Report</u> <u>Reservoir Levels</u> – C. Galvan reported today that the levels at Falcon Lake and Amistad are 28.9 %. So, we can hold off on the drought management plan and hope for more rain. Mr. Galvan handed out printed copies; the document is attached to the minutes.</p> | GENERAL MANAGER'S REPORT |

| | | |
|----|---|--------------------------------|
| 6 | <p><u>Director of Operation's Report</u> </p> <p><u>Monthly Report</u> – Compared to March, April's Service Orders, and Call Outs demonstrated the same numbers (309 – 312) for the Distribution Department and a decrease for the Collection Department in April (100-53). Likewise, the Pre-Treatment and Lift Stations showed about the same (28-31).</p> | DIRECTOR OF OPERATION'S REPORT |
| 7 | <p><u>District Engineer's Report</u> </p> <p><u>Isla Blanca Wastewater Treatment Plant</u>- Garver has prioritized Headwork as an engineered solution for the site. Unfortunately, the opinion of probable construction cost is about \$3.1 million. Other rehabilitation needs are required at this as well. Finance has advised that the only option for funding is a future revenue note. Below is an action item for approving the surveying services. Mr. Ortiz handed out printed copies; the document is attached to the minutes.</p> <p><u>Status of TWBD Loan</u>- Bid opening from May 2, received one bid for the water treatment plant 1 from Ferguson Service Systems, Inc. Discussion on the requested \$15 million to get reduced to the new scope of work amount.</p> <p><u>Update from NorrisLeal on Seawater</u>- Bill Norris gave the presentation, followed by questions and answers on the Seawater Desalination Project:</p> <ul style="list-style-type: none"> • Mr. Norris handed out printed copies; the document is attached to the minutes. • A meeting with TCEQ is scheduled for May 25, 2023, in Austin, Texas. • Mr. Norris noted the Raw Water data was received and will report at the next meeting. • Mr. Norris introduced a possible Consultant to help with the project, Mr. Kyle Frazier, with years of experience in governmental affairs. Mr. Galvan handed out printed copies; the document is attached to the minutes. | DISTRICT ENGINEER'S REPORT |
| 8 | <p><u>Consider and discuss for possible approval of Surveying Services for the Isla Blanca Wastewater Treatment Plant. (C. Ortiz)</u> </p> <p>Discussion: The Board approved Vasquez Surveying Inc to do the services. C. Ortiz noted the Proposal amount of \$11,575.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER. MOTION: MOVE TO APPROVE.</p> | MOTION CARRIED |
| 9 | <p><u>Consider and discuss for possible award of a Construction Contract for Water System Improvements – Water Plant 1 (Bid No. WP1-04-23-01). (C. Ortiz)</u> </p> <p>Discussion: The Board awarded Ferguson Service System, Inc.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE. MOTION: MOVE TO APPROVE.</p> | MOTION CARRIED |
| 10 | <p><u>Director of Finance Report</u> </p> <p><u>Investment Update</u> – The District purchased security from 2022 universal Tax Bond money that matured on 3/31/2023 for a par amount of 8.1 Million. This security was initially bought for 8 Million. Total earnings</p> | DIRECTOR OF FINANCE REPORT |

| | | |
|----|---|-----------------------------|
| | <p>were \$165,318 for six months. The District sent a new CD solicitation from these funds, to which seven banks responded. Bank OZK offered the better rate at 5.05% for 12 months period.</p> <p>The District's new depository bank, Plains Capital Bank, accounts have been established.</p> <p>The District opened a new deposit account with both IBC and Plains Capital Bank for the receipt of funds from the LIV Project Fund money. Two deposits from LIV Bond proceeds, \$19,705,000 for the project fund, \$1.4 million for the Special Contingency Fund, and \$390,820 for the debt service payment, are due September 1.</p> | |
| 11 | <p><u>Consider and discuss for possible approval of the Financial Reports for February 2023. (E. Salazar) ♦</u></p> <p>Discussion: The Director of Finance highlighted the financials for February. The Board approved the report.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE. MOTION: MOVE TO APPROVE.</p> | MOTION CARRIED |
| 12 | <p><u>Consider and review Expenditures from April 16, 2023, to April 30, 2023. (C. Galvan) ♦</u></p> <p>Discussion: The Board accepted the expenditures as presented</p> <p style="text-align: center;">The expenditures acknowledged by: D. BOUGHTER, A. LALONDE, and S. FRIEDMAN</p> | ACKNOWLEDGED EXPENDITURES |
| 13 | <p><u>Adjournment</u></p> <p>There was no further business; the meeting adjourned at 6:08 PM.</p> | MEETING ADJOURNED @ 6:08 PM |



SCOTT FRIEDMAN, CHAIRMAN



BILL DONAHUE, DIRECTOR

MINUTES APPROVED THIS 24TH DAY OF MAY 2023.