

MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, June 8, 2022
 5:30 PM – 5:55 PM
 Board Room



1	<p><u>QUORUM</u></p> <p>PRESENT: Chairman, Scott Friedman Vice-Chairman, Adam Lalonde Director William "Bill" Donahue Director Dave Boughter</p> <p>ABSENT Secretary, Jason Starkey</p> <p><u>ADMINISTRATIVE STAFF:</u> General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Director of Finance, Eduardo Salazar Purchasing Agent, Enrique Samaniego Attorney, Brian Hansen Information Tech Specialist, Brandon Edge</p>	
2	<p><u>PLEDGE OF ALLEGIANCE AND INVOCATION</u></p> <p>The meeting began with the Pledge of Allegiance, and R. Gomez said the Opening Prayer</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • No comments from Staff or the audience 	<p>PUBLIC COMMENTS</p>
4	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE MINUTES FOR THE REGULAR MEETING FROM MAY 17, 2022. (C. GALVAN)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • The motion carried unanimously to approve the Minutes as presented <p>Moved by D. BOUGHTER, seconded by W. DONAHUE.</p> <p>Motion: Move to approve.</p>	<p>MOTION CARRIED</p>
5	<p><u>CONSIDER AND DISCUSS THE POSSIBLE POSTPONEMENT OF THE UPCOMING REGULAR MEETING ON JUNE 22, 2022, FOR THE BOARD OF DIRECTORS REGISTERED TO ATTEND THE ASSOCIATION OF</u></p>	<p>MOTION CARRIED</p>

	<p><u>WATER BOARD DIRECTORS (AWBD) 2022 ANNUAL CONFERENCE FROM JUNE 22 THROUGH JUNE 25, 2022, IN FORT WORTH. (C. GALVAN)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The motion carried unanimously to reschedule the meeting from the regular Wednesday to Tuesday, June 21, at 5:30 PM <p>Moved by D. BOUGHTER, seconded by A. LALONDE.</p> <p>Motion: Move to approve.</p>	
6	<p><u>GENERAL MANAGER'S REPORT</u> 💧</p> <p>C. Galvan reported:</p> <ul style="list-style-type: none"> <u>GROUND BREAKING CEREMONY FOR WATER PLANT 1</u> – The May 25 ceremony got canceled due to a flood from a thunderstorm and postponed to September, the date to be announced at a later time S. Friedman suggested keeping the Public updated. <u>RESERVOIR LEVELS UPDATE</u> – Both Levels combined are at 29%; levels continue to decline. The District continues on voluntary conservation measures <u>FREE CHLORINE EXTENSION</u> – C. Galvan noted Free Chlorine was extended one more week from May 30 to June 6 <p>Discussion ensued regarding Brackish and Desalination water</p>	GENERAL MANAGERS' REPORT
7	<p><u>DIRECTOR OF OPERATION'S REPORT</u> 💧</p> <ul style="list-style-type: none"> <u>MONTHLY REPORT</u> - R. Gomez reported on the Service Orders/Callouts, May 2022 compared to May 2021; the comparison mostly showed an overall increase for this year in the Distribution Department. The Collection Department showed fewer calls this year; this year, we had 52, and last year 80. The Pretreatment and Lift Stations comparison dropped from 53 to 38 this year. 	DIRECTOR OF OPERATIONS REPORT
8	<p><u>DISTRICT ENGINEER'S REPORT</u> 💧</p> <ul style="list-style-type: none"> <u>CONSTRUCTION PROJECTS SCHEDULE</u> – C. Ortiz provided a copy of the press release announcement for the Project Status Schedule. The District intends to provide weekly updates and posts on the District's Website and Social Media <u>WATER SYSTEM IMPROVEMENTS DESIGN</u> – 60% design submittal for Microfiltration System is scheduled for delivery to the District by June 24, and Staff requests a Budget Committee meeting to discuss the scope of work in more detail <u>ISLA BLANCA WASTEWATER TREATMENT PLANT BLOWER BUILDING IMPROVEMENTS</u> – Design drawings, plans, specifications, and construction cost estimate for electrical, SCADA, and building restoration at Isla Blanca WWTP is work in progress. A detailed discussion of this project is also proposed for the Budget Committee <u>FACILITIES SPACE NEEDS ANALYSIS</u> - Received layout of the Alternative Concept Diagrams for the Facilities Master Plan for Staff to review and to meet with architect next week; will have more information ready for the Budget Committee 	DISTRICT ENGINEER'S REPORT

	<ul style="list-style-type: none"> <u>REQUEST BUDGET COMMITTEE MEETING FOR MONDAY, JUNE 20, 2022, AT 9 AM</u> – The Committee Members (A. Lalonde and D. Boughter) agreed to meet on June 17 at 3:30 PM 	
9	<p><u>DIRECTOR OF FINANCE REPORT</u> ♦</p> <ul style="list-style-type: none"> <u>INVESTMENTS REPORT</u> – E. Salazar reported four certificates of Deposits (CD) to mature in May 2022. All were held with Texas Regional Bank and matured on Friday, May 20. The expiring CD had interest rates of 0.12% and terms of 1 year. E Salazar noted, following a new strategy, to invest in securities rather than CDs, and made the first purchase. \$246,000 additional cash from two separate Money Market accounts (MMA) in the Univeral Tax Fund. All transactions were settled on Tuesday, May 24. A setup for the MMA at Wells Fargo from General Operating MMA at Veritex to bring up to the 100,000 that is to remain in WF MMA 	DIRECTOR OF FINANCE REPORT
10	<p><u>CONSIDER AND DISCUSS POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR MARCH 2022 (E. SALAZAR)</u> ♦</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The motion carried unanimously to approve the Financial Reports for March as presented <p>Moved by A. LALONDE, seconded by D. BOUGHTER.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
11	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF PAYMENT RATIFICATION FOR PURCHASING A CHLORINE DIOXIDE GENERATOR FOR THE MICROFILTRATION SYSTEM WATER PLANT 2. (E. SAMANIEGO)</u> ♦</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> E. Samaniego noted the ratification purchase amount is \$23,625. The motion carried unanimously to approve ratification of payment for the generator purchase <p>Moved by W. DONAHUE, seconded by A. LALONDE.</p> <p>Motion: Move to approve.</p>	MOTION CARRIED
12	<p><u>CONSIDER AND REVIEW EXPENDITURES FROM MAY 1, 2022, TO MAY 31, 2022. (C. GALVAN)</u> ♦</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> The Board accepted the expenditures as presented <p>Expenditures were acknowledged unanimously by D. BOUGHTER, A. LALONDE, S. FRIEDMAN, and W. DONAHUE.</p>	ACKNOWLEDGMENT OF EXPENDITURES
13	<p><u>CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING EXECUTIVE SESSION ITEM; UNDER SECTION 551.074, PERSONNEL MATTERS, TABLED AT THE REGULAR MEETING ON MAY 17, 2022:</u></p> <p><u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u></p> <p>The Board did not discuss this item, and the Chairman noted no action.</p>	NO ACTION

14	<p><u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V. T. C. A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY; UNDER SECTION 551.072, DELIBERATIONS ABOUT REAL PROPERTY; UNDER SECTION 551.074, PERSONNEL MATTERS; UNDER SECTION 551.087, DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS:</u></p> <p>A. <u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u></p> <p>This item was not discussed and deferred to June's next regularly scheduled meeting.</p> <p>THE CHAIRMAN ENTERTAINED A MOTION: TO TABLE UNTIL THE ENTIRE BOARD WAS PRESENT</p> <p>The motion was carried unanimously to table. A. LALONDE motioned to table the executive session item, seconded by D. BOUGHTER.</p>	TABLED
15	<p><u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY.</u></p> <p>This item was not discussed and deferred to June's next regularly scheduled meeting. See item 16 for more de information.</p>	NO ACTION
16	<p><u>ADJOURNMENT</u></p> <p>There being no further business, the CHAIRMAN adjourned the meeting at 5:55 PM.</p>	MEETING ADJOURNED @ 5:55 PM



 SCOTT FRIEDMAN, CHAIRMAN





 DAVID BOUGHTER, DIRECTOR

MINUTES APPROVED THIS 21ST DAY OF JUNE 2022.