



**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, November 6, 2019  
 4:30 PM – 6:18 PM  
 Board Room

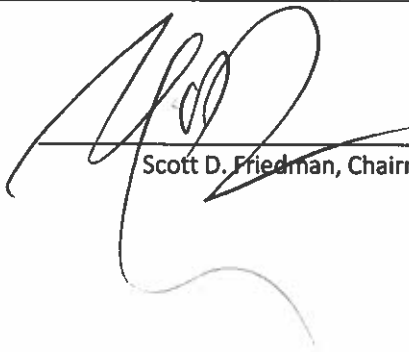
<b>1</b>	<p><b><u>QUORUM</u></b></p> <p><b>PRESENT:</b>          Chairman, Scott Friedman          Vice-Chairman, Herb Houston          Secretary, Alex Avalos          Director, Jason Starkey          Director, Adam Lalonde</p>  <p><b>ADMINISTRATIVE STAFF:</b>          General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          District Engineer, Charles Ortiz          Purchasing Agent, Enrique Samaniego          Director of Finance, Eddie Salazar          Attorney, Brian Hansen</p>	
<b>2</b>	<p><b><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></b></p> <p>The meeting began with the Pledge of Allegiance and Opening Prayer by C. Galvan</p>	
<b>3</b>	<p><b><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></b></p> <p><b>COMMENTS:</b></p> <ul style="list-style-type: none"> <li>• C. Galvan noted:             <ul style="list-style-type: none"> <li>○ Met with American Electric Power (AEP) on Monday the 4<sup>th</sup></li> <li>○ AEP installing new electrical poles from Laguna Vista to South Padre Island</li> <li>○ New installation technique by AEP, vibration type of installation</li> <li>○ District pipelines are about 10 to 15 feet from installations of the poles</li> <li>○ The vibration installation is concerning. Any water line breaks will stop AEP's way of installation of poles and install a different method. Discussion ensued.</li> <li>○ Preparing for possible like breaks with the District Media Affairs Consultant</li> <li>○ AEP shared the scope of work for where and when starting project</li> </ul> </li> </ul>	
<b>4</b>	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING ON OCTOBER 23, 2019. (C. GALVAN)</u></b> </p>	

	<p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>Regular Meeting Minutes approved</li> </ul> <p>Moved by H. HOUSTON, seconded by A. AVALOS.</p> <p>Move to approve.</p>	<p><b>MOTION CARRIED</b></p>
5	<p><b><u>GENERAL MANAGER'S REPORT</u></b></p> <ul style="list-style-type: none"> <li><b><u>AMISTAD AND FALCON LAKE</u></b></li> <li><b><u>EMPLOYEE BANQUET</u></b></li> <li><b><u>AUDIO AND VIDEO PRESENTATION UPDATE</u></b></li> </ul> <p><b>REPORT:</b></p> <p><b><u>ADMISTAD AND FALCON LAKE</u></b></p> <ul style="list-style-type: none"> <li>Lake level @ 54.54%, it's right above the 50% mark</li> <li>Below the 50% mark the District must advertise for conservation measures</li> <li>The news showing farmers in drought. Rain is needed</li> <li>Hoping to get rain between now and December to bring up reservoir's levels</li> </ul> <p><b><u>EMPLOYEE BANQUET</u></b></p> <ul style="list-style-type: none"> <li>Every December the District has an awards banquet</li> <li>Invitations handed out to the Board</li> <li>Dinner is on Saturday, December 7<sup>th</sup></li> </ul> <p><b><u>AUDIO AND VIDEO PRESENTATION UPDATE</u></b></p> <ul style="list-style-type: none"> <li>Working on corrections will be finished by next week</li> <li>Met with the producer today was out doing some recordings</li> <li>CD's handed out to the Board of samples of the videos</li> </ul>	<p><b>GENERAL MANAGER'S REPORT</b></p>
6	<p><b><u>DISTRICT ENGINEER'S REPORT</u></b> 💧</p> <ul style="list-style-type: none"> <li><b><u>SHRIMP COOK-OFF UPDATE</u></b></li> <li><b><u>BOND CAPITAL PROJECTS UPDATE</u></b></li> </ul> <p><b>REPORT:</b></p> <p><b><u>SHRIMP COOK-OFF UPDATE</u></b></p> <ul style="list-style-type: none"> <li>Had a good turnout at the Booth on Saturday, Nov. 3<sup>rd</sup> from 10 - 4</li> <li>Freese and Nichols did a good set-up with information on seawater desalination and reuse</li> <li>Signup for the water-smart ap</li> <li>Booth well attended. Successful event</li> <li>The Board received all the Promotional items that were given out at the event</li> </ul> <p><b><u>BOND CAPITAL PROJECTS UPDATE</u></b></p> <ul style="list-style-type: none"> <li>Printed copies of PowerPoint presentation handed out to the Board regarding the Bond program overview on the 6 Capital Improvement projects. The presentation followed with questions and answers.</li> </ul>	<p><b>DISTRICT ENGINEER'S REPORT</b></p>

	<ul style="list-style-type: none"> <li>✓ The Board agreed for a Workshop on Wednesday, November 20<sup>th</sup>, at 5:30 PM. Regular Meeting to follow</li> <li>✓ Invite Bond Planning Committee to attend the Workshop</li> </ul>	
7	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF MINI EXCAVATOR FOR THE CONSTRUCTION DEPARTMENT. (E SAMANIEGO) 💧</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• Sealed bids reviewed and Staff recommends: Bobcat of the RGV for \$44,406.30</li> <li>• Budgeted item</li> </ul> <p>Moved by A. AVALOS, seconded by J. STARKEY.</p> <p>Move to approve.</p>	MOTION CARRIED
8	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF VACUUM EXCAVATOR FOR THE DISTRIBUTION DEPARTMENT. (E SAMANIEGO) 💧</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• Replacement of Unit 38</li> <li>• Sealed bids reviewed and Staff recommends: Caldwell Country Chevrolet for \$110,000.00</li> <li>• Budgeted item</li> </ul> <p>Moved by A. AVALOS, seconded by J. STARKEY.</p> <p>Move to approve.</p>	MOTION CARRIED
9	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF STAINLESS STEEL MATERIAL FOR AIR SUPPLY PIPING FOR THE LAGUNA VISTA WASTEWATER TREATMENT PLANT. (E SAMANIEGO) 💧</u></b></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> <li>• Replacing current airline that's underground</li> <li>• Sealed bids reviewed and Staff recommends: Arapaho Pipe &amp; Supply, LP for \$33,748.80</li> <li>• The installation will be done inhouse</li> <li>• Under budget item</li> <li>✓ include more information in the packet</li> </ul> <p>Moved by J. STARKEY, seconded by A. AVALOS.</p> <p>Move to approve.</p>	MOTION CARRIED
10	<p><b><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE COST OF LIVING ADJUSTMENT TO BE ADDED ON AN ANNUAL BASIS AS AWARDED BY THE FEDERAL GOVERNMENT'S YEARLY COLA ANNOUNCEMENT EVERY OCTOBER FOR THE SUBSEQUENT YEAR. (E SALAZAR) 💧</u></b></p>	

	<p><b>DISCUSSION:</b></p> <ul style="list-style-type: none"> <li>• Board discussion in the past meetings on Cost of Living Adjustment to be given annually but needed formal approval.</li> <li>• The Board approved the automatic COLA as awarded by the Federal Government in October.</li> <li>• Staff to report it yearly at Board Meeting, but if it exceeds 2.5% needs Board approval</li> <li>• The first motion was amended to add for it would immediately go into effect</li> </ul> <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Move to approve and immediately start the automatic adoption of the federal COLA percentage annually with the contingency that any year that it exceeds 2.5 percent, it would be first brought and approved by the Board of Directors.</p>	<p><b>MOTION CARRIED</b></p>
<p>11</p>	<p><b><u>ADJOURNMENT</u></b></p> <p>There being no further business the CHAIRMAN adjourned the meeting at 6:18 PM</p>	<p><b>MEETING ADJOURNED @ 6:18 PM</b></p>

  
 Alex Avalos, Secretary

  
 Scott D. Friedman, Chairman

MINUTES APPROVED THIS 20<sup>TH</sup> DAY OF NOVEMBER, 2019.