






**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, March 22, 2023  
 5:30 PM – 6:24 PM  
 Board Room

1	<p><b><u>QUORUM</u></b></p> <p>Chairman, Scott Friedman          Secretary, Jason Starkey          Director, William “Bill” Donahue          Director, Dave Boughter</p> <p style="text-align: center;">virtually through ZOOM @ 5:41 PM</p> <p><b><u>ABSENT</u></b></p> <p>Vice-Chairman, Adam Lalonde</p> <p><b><u>ADMINISTRATIVE STAFF</u></b></p> <p>General Manager, Carlos J. Galvan, Jr.          Director of Operations, Robert Gomez          District Engineer, Charles Ortiz          Director of Finance, Eduardo Salazar          Purchasing Agent, Enrique Samaniego          Attorney, Brian Hansen          Information Tech Specialist Brandon Edge          Superintendent Wastewater, Santiago Ochoa, IV          Superintendent Water, Noe Cantu</p>	
2	<p><b><u>Pledge of Allegiance and Invocation.</u></b></p> <p>The meeting began with the Pledge of Allegiance, and C. Galvan said the Opening Prayer.</p>	
3	<p><b><u>Invitation to the Audience for Public Comments</u></b></p> <p>Comments:</p> <ul style="list-style-type: none"> <li>• No comments</li> </ul>	<b>PUBLIC COMMENTS</b>
4	<p><b><u>Consider and discuss for possible approval the Minutes for the Workshop Meeting and the Regular Meeting from March 8, 2023. (C. Galvan)</u></b></p> <p>Discussion: The Board approved the Minutes as presented</p> <p style="text-align: center;">The motion carried unanimously:</p> <p style="text-align: center;"><b>MOVED BY D. BOUGHTER, SECONDED BY W. DONAHUE.</b></p> <p style="text-align: center;"><b>MOTION: MOVE TO APPROVE.</b></p>	<b>MOTION CARRIED</b>

5	<p><u>General Manager's Report</u></p> <ul style="list-style-type: none"> <li>• <u>Reservoir Levels</u> – The Levels at Falcon Lake and Amistad combined continue to decrease to 28.0%; printed copies were handed out during the meeting of the monitored water supply reservoirs for the Brownsville Area Reservoirs. Expecting some rain, and it was reported that Mexico might release some water since its reservoirs are full.</li> <li>• <u>Upcoming Workshop – March 29, 2022</u> – Reminder of next Wednesday's Workshop at 4 PM</li> </ul>	GENERAL MANAGER'S REPORT
6	<p><u>District Engineer's Report</u> </p> <ul style="list-style-type: none"> <li>• <u>Financial Managerial and Technical (FMT) Capacity Assessment</u> – TCEQ ordered Texas Rural Water to perform the capacity assessment, which the visit was done on March 14, and no weaknesses were found in the capacity assessment, and the deadline for submittal is March 30</li> <li>• <u>Five-Year Capital Improvement Plan</u> – Report on the updated projects. The plan also had to be submitted with the final capacity assessment.</li> <li>• <u>Conservation Equity Management</u> –Conservation Equity Management bought 480 acres behind the Stripes called the Bahia Grande Mitigation Bank. The Bahia Grande intends to restore and protect freshwater.</li> </ul>	DISTRICT ENGINEER'S REPORT
7	<p><u>Presentation on Long Island Village Water and Sewer Improvements (C. Ortiz)</u> </p> <p>Printed copies got handed out at the meeting and attached to the minutes.</p> <p>The District's Financial Advisor, Noe Hinojosa, with Estrada Hinojosa, gave a presentation on a Plan of Finance for the Long Island Village Defined Area W &amp; SS Improvements Funding. In addition, the Long Island Village Tax Rate Impact and the projected Long Island Village Tax Rate Impact on home value were discussed.</p> <p>Noe Hinojosa provided the preliminary timetable of events. He noted an important date, April 3, when the final numbers would start closing, and needing a special Board meeting, possibly April 5, to adopt the Bond Resolution to lock the rates.</p>	DISCUSSION ONLY
8	<p><u>Consider and discuss for possible approval of the Monthly Financial Report from January 2023. (E. Salazar)</u> </p> <p>Discussion: The Board approved the January 2023 Financial Report as presented.</p> <p style="text-align: center;">The motion carried unanimously:  <b>MOVED BY J. STARKEY, SECONDED BY W. DONAHUE.</b>  <b>MOTION: MOVE TO APPROVE.</b></p>	MOTION CARRIED
9	<p><u>Consider and approve the disposal of Surplus Material. (E. Samaniego)</u> </p> <p>Discussion: The surplus lists of items presented were approved to be sold or scarped</p> <p style="text-align: center;">The motion carried unanimously:  <b>MOVED BY W. DONAHUE, SECONDED BY D. BOUGHTER.</b>  <b>MOTION: MOVE TO APPROVE.</b></p>	MOTION CARRIED
10	<p><u>Consider and discuss for possible approval of purchasing Windstorm, Hurricane, and Hail Insurance Coverage. (E. Samaniego)</u> </p>	MOTION CARRIED

	<p>Discussion: Roger Garza, the District's Insurance Consultant, was present at the meeting and available to answer questions and answers. The approval contract was awarded to Montalvo Insurance Agency</p> <p style="text-align: center;">The motion carried unanimously:</p> <p style="text-align: center;"><b>MOVED BY D. BOUGHTER, SECONDED BY W. DONAHUE.</b></p> <p style="text-align: center;"><b>MOTION: MOVE TO APPROVE.</b></p>	
11	<p><u>Consider and review Expenditures from March 1, 2023, to March 15, 2023. (C. Galvan) 🗨️</u></p> <p>Discussion: The Board accepted the expenditures as presented</p> <p style="text-align: center;">The expenses acknowledged by:</p> <p style="text-align: center;"><b>D. BOUGHTER, S. FRIEDMAN, J. STARKEY, and W. DONAHUE</b></p>	<p>ACKNOWLEDGED EXPENDITURES</p>
12	<p><u>Executive Session permitted by the Open Meeting Act, V.T.C.A., Government Code Section 551.001 Et. Seq., under Section 551.071, Consultation with Attorney; under Section 551.072, Deliberations about Real Property; Waterline Easement across Hess Property</u></p> <p><b><u>EXECUTIVE SESSION</u></b></p> <p>The Chairman entertained to adjourn into Executive Session as permitted by the Open Meetings Act, VTCA, Government Code Section 551.001 Et Seq., under Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), which authorizes the holding of such closed or Executive Session.</p> <p>With a motion by <u>W. Donahue</u> and seconded by <u>D. Boughter</u>, the Board convened into Executive Session at <u>6:09 PM</u>. With a move by <u>W. Donahue</u> and seconded by <u>D. Boughter</u>, Executive Session ended at <u>6:24 PM</u>. The only matters described were discussed, and the Board took no action.</p>	<p>EXECUTIVE SESSION</p> <p>DISCUSSION ONLY</p>
16	<p><u>Adjournment</u></p> <p>There was no further business; the meeting adjourned at 6:24 PM.</p>	<p>MEETING ADJOURNED @ 6:24 PM</p>



SCOTT FRIEDMAN, CHAIRMAN



JASON STARKEY, VICE CHAIRMAN



MINUTES APPROVED THIS 26<sup>ND</sup> DAY OF APRIL 2023.