MINUTES OF REGULAR MEETING BOARD OF DIRECTORS LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **27th day of JULY 2016** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 QUORUM

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Jeff Keplinger – Chairman
William "Whitey" J. Thomas – Vice Chairman
Scott D. Friedman – Secretary
Rick A. Wells – Director
ABSENT
Doyle Wells III - Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez - Director of Operations
Sanjuana Garcia – Director of Finance
Eddie Lucio, III – Attorney
ABSENT

LMWD STAFF: Noe Cantu, Water Plant Manager; Fernando Garcia, Accounts Payable/Procurement Agent; Joel Lopez, Distribution Manager; and Minnie Mata, Customer Service Manager

ITEM #2 <u>INVOCATION AND PLEDGE OF ALLEGIANCE</u>

The **CHAIRMAN** invited everyone in the audience to stand for Invocation and Pledge of Allegiance.

Item #7 was addressed first before all the other items on the agenda.

ITEM #3 INVITATION TO AUDIENCE FOR DISCUSSION

The CHAIRMAN asked if anyone in the audience would like to address the BOARD. No one responded.

ITEM #4 CONSIDER AND APPROVE MINUTES FOR REGULAR MEETING OF JULY 13, 2016.

A motion was made by **MR. W. THOMAS** to approve Minutes for Regular Meeting of June 13, 2016 as submitted, seconded by **MR. S. FRIEDMAN** with **MR. D. WELLS** abstaining. **MOTION CARRIED**.

ITEM #5 GENERAL MANAGER'S REPORT • COMMITTEE LIST

MR. GALVAN reported on the following:

 Committee List - Printed copies of updated Committee List were handed out. Renewed list included newly appointed Board Member, Doyle Wells, III for the following committees: Audit Committee; and Budget Committee.

ITEM #6 DISTRICT ENGINEER'S REPORT

- GULF BLVD WATERLINE REHABILITATION
- CAPITAL PROJECTS STATUS

MR. ORTIZ reported on the following:

- Gulf Blvd Waterline Rehabilitation Update on waterline project from Gardenia to Haas.
- Capital Projects Status Brief update and reviewed Capital Projects Status Tax Bonds and Rate Revenue & Notes Report.

ITEM #7 ADMINISTERING OATH OF OFFICE FOR NEWLY APPOINTED BOARD OF DIRECTOR, MR. DOYLE WELLS III

This item was addressed after the Pledge of Allegiance.

HONORABLE JUDGE, BENNIE OCHOA III administered the oath of office for newly appointed Board Member (Position 5), Mr. Doyle Wells, III. The newly appointed Board Member was welcomed aboard and took his seat at the table.

ITEM #8 CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING ITEM TABLED ON THE BOARD MEETING OF JULY 13, 2016

CONSIDER AND APPROVAL TO INSTRUCT LEGAL COUNSEL TO PREPARE AND FILE
BOTH WATER AND SEWER CCN APPLICATIONS FOR LAGUNA MADRE WATER DISTRICT

A motion was made by MR. S. FRIEDMAN to remove the following item from the table for discussion, seconded by MR. W. THOMAS. MOTION CARRIED UNANIMOUSLY.

ITEM #9 CONSIDER AND APPROVAL TO INSTRUCT LEGAL COUNSEL TO PREPARE AND FILE BOTH WATER AND SEWER CCN APPLICATIONS FOR LAGUNA MADRE WATER DISTRICT

A motion was made by **MR. S. FRIEDMAN** to approve for Legal Counsel to prepare and file both Water and Sewer CCN Applications for the District, seconded by **MR. D. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #10 CONSIDER AND APPROVE EMERGENCY RATIFICATION OF ADMINISTRATIVE FEE FOR REAL ESTATE DIVISION, U. S. ARMY CORPS OF ENGINEERS FOR PORT ISABEL WWTP OUTFALL EXTENSION, REAL ESTATE INTAKE NUMBER (REIN) 16-0014

A motion was made by *MR. W. THOMAS* to approve Administrative fee for Real Estate Division, U. S. Army Corps of Engineers for Port Isabel WWTP Outfall Extension, Real Estate Intake Number (REIN) 16-0014, seconded by *MR. S. FRIEDMAN. MOTION CARRIED UNANIMOUSLY*.

ITEM #11 CONSIDER AND APPROVE AN INTERLOCAL AGREEMENT WITH THE CITY OF SOUTH PADRE ISLAND FOR LAGUNA MADRE WATER DISTRICT TO PERFORM CLEANING OF ITS STORM DRAINS

A motion was made by **MR. W. THOMAS** to approve Interlocal Agreement with the City of South Padre Island for Laguna Madre Water District to perform cleaning of its storm drains, seconded by **MR. D. WELLS. MOTION CARRIED UNANIMOUSLY**.

ITEM #12 CONSIDER AND APPROVE REJECTION OF BIDS FOR TRANSFER PUMP STATION BUILDING AT WATER PLANT NO. 2 (BID# WP2-TPR-16-06-02)

A motion was made by **MR. S. FRIEDMAN** to approve Rejection of Bids for Transfer Pump Station Building at Water Plant No. 2, seconded by **MR. W. THOMAS. MOTION CARRIED UNANIMOUSLY.**

ITEM #13 CONSIDER AND APPROVE PROFESSIONAL ENGINEERING SERVICES WITH LNV FOR TRANSFER PUMP STATION BUILDING AT WATER PLANT NO. 2

A motion was made by **MR. S. FRIEDMAN** to approve Professional Engineering Services with LNV for Transfer Pump Station Building at Water Plant No. 2, seconded by **MR. D. WELLS. MOTION CARRIED UNANIMOUSLY.**

ITEM #14 CONSIDER AND APPROVE PURCHASE FOR WATER PLANT NO. 1 CLEARWELL FROM ODESSA PUMPS THROUGH BUY BOARD WATER AND WASTEWATER PUMPS AND MOTORS (BID#509-16)

A motion was made by **MR. S. FRIEDMAN** to approve purchase for Water Plant No. 1 Clearwell from Odessa Pumps through Buy Board Water and Wastewater Pumps and Motors, seconded by **MR. W. THOMAS. MOTION CARRIED UNANIMOUSLY**

ITEM #15 CONSIDER AND APPROVE CHANGE ORDER NO. 1 (FINAL) WITH THE 5125 COMPANY FOR GULF BLVD WATERLINE & VALVE REHAB PROJECT

A motion was made by *MR. W. THOMAS* to approve Change Order No. 1 (Final) with The 5125 Company for Gulf Blvd Waterline & Valve Rehab Project, seconded by *MR. S. FRIEDMAN. MOTION CARRIED UNANIMOUSLY.*

ITEM #16 CONSIDER AND APPROVE AMENDMENT NO. 2 FOR PROFESSIONAL ENGINEERING SERVICES FOR PORT ISABEL WATERLINE & VALVE REHABILITATION

A motion was made by **MR. S. FRIEDMAN** to approve Amendment No. 2 for Professional Engineering Services for Port Isabel Waterline & Valve Rehabilitation, seconded by **MR. W. THOMAS. MOTION CARRIED UNANIMOUSLY.**

ITEM #17 CONSIDER AND APPROVE RENEWAL FOR MEDICAL HEALTHCARE INSURANCE WITH SERVICE PROVIDER, UNITED HEALTHCARE FOR FISCAL YEAR 2016-2017

United Healthcare Insurance Representatives, Mr. Albert Salinas and Ms. Connie Hernandez gave a brief presentation followed by questions and answers.

A motion was made by **MR. W. THOMAS** to approve renewal for Medical Healthcare Insurance with Service Provider, United Healthcare for Fiscal Year 2016-2017, seconded by **MR. FRIEDMAN. MOTION CARRIED UNANIMOUSLY.**

ITEM #18 CONSIDER AND APPROVE INVESTMENT REPORT FOR THE THIRD QUARTER FOR FY2016

A motion was made by **MR. S. FRIEDMAN** to approve Investment Report for the Third Quarter for FY2016, seconded by **MR. W. THOMAS. MOTION CARRIED UNANIMOUSLY.**

ITEM #19 CONSIDER AND APPROVE DISBURSEMENTS

A motion was made by **MR. S. FRIEDMAN** to approve Disbursements as submitted, seconded by **MR. W. THOMAS. MOTION CARRIED UNANIMOUSLY.**

ITEM #20 ADJOURNMENT

There being no further business the CHAIRMAN adjourned the meeting at 6:4	12 p.m.
	JEFF KEPLINGER, CHAIRMAN
SCOTT D. FRIEDMAN, SECRETARY	
MINUTES APPROVED THIS DAY OF	2016.