

MINUTES OF WORKSHOP MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **WORKSHOP MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District, 105 Port Road, Port Isabel, Texas on **19TH day of March 2014** at the hour of **6:00 p.m.** pursuant to written notice as presented by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the **WORKSHOP MEETING** to order at **6:00 p.m.** and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Scott D. Friedman – Chairman
Whitey Thomas – Vice Chairman
Robert Vela – Secretary
Rudy H. Garcia – Director
Jeff Keplinger – Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez – Director of Operations
Robert Gomez – Director of Finance

STAFF: Santiago Ochoa IV, Wastewater Manager; and Mark Garza, Lift Station Manger

ITEM #2 **PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to recite the Pledge of Allegiance.

ITEM #3 **DISCUSS FUND BALANCE AND PRIORITY PROJECTS**

The **BOARD** and **STAFF** discussed the District's Fund Balance and reviewed printed copies of the Planned Projects for Fiscal Year 2013-2014; the "Carried Forward Fund Balance" Report was changed and developed an easy-to-read reserve report.

The Priority Projects was discussed and the System Development Charges (SDC) Funding was deliberated, focused on utilizing it towards the following top priority Rehabilitation Projects: Water, Wastewater and Lift Stations.

ITEM #4 **DISCUSS CAROLLO ENGINEERS SERVICES FOR PORT ISABEL WATER RECLAMATION FACILITY**

The **BOARD** and **STAFF** discussed the **CAROLLO ENGINEERS SERVICES** for Port Isabel Water Reclamation Facility; **MR. ORTIZ** reviewed the Facility Condition Assessment and Master Plan Fee Proposal. An Agreement will be presented to the **BOARD**, that was tabled on February 26, 2014, at the next Regular Board of Directors Meeting-March 26, 2014, to consider and approve Agreement for Professional Services with Carollo Engineers, Inc. for Port Isabel Water Reclamation Facility.

ITEM #5 **ADJOURNMENT**

The **CHAIRMAN** adjourned the Workshop Meeting at **7:20 p.m.**

SCOTT FRIEDMAN, CHAIRMAN

ROBERT VELA, SECRETARY

MINUTES APPROVED THIS _____ DAY OF _____ 2013.