

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
LAGUNA MADRE WATER DISTRICT

The **REGULAR MEETING** of the **LAGUNA MADRE WATER DISTRICT** was held at the Administration Office of the District at 105 Port Road, Port Isabel, Texas on the **14th day of JANUARY 2015** at the hour of **6:00 p.m.**, pursuant to written notice as prescribed by law.

ITEM #1 **QUORUM**

The **CHAIRMAN** called the meeting to order and he determined the Notice of the Meeting had been duly posted in accordance with the law and the following present constituted a quorum:

BOARD OF DIRECTORS

Jeff Keplinger – Chairman
Whitey William J. Thomas – Vice Chairman
Scott Friedman – Director
Rick Wells – Director

ADMINISTRATIVE STAFF

Carlos J. Galvan, Jr. – General Manager
Charles Ortiz – District Engineer
Victor Valdez – Director of Operations
Belen Peña – Interim Director of Finance - Staff Accountant

ITEM #2 **PLEDGE OF ALLEGIANCE**

The **CHAIRMAN** invited everyone in the audience to recite the Pledge of Allegiance.

ITEM #3 **INVITATION TO AUDIENCE FOR DISCUSSION**

The **CHAIRMAN** asked if anyone in the audience would like to address the **BOARD**. No one responded.

ITEM #4 **CONSIDER AND APPROVE MINUTES FOR WORKSHOP MEETING OF DECEMBER 10, 2014 AND REGULAR MEETING OF DECEMBER 10, 2014.**

A motion was made by **MR. WELLS** to approve Minutes for Workshop Meeting & Regular Meeting of December 10, 2014 with corrections (on Item #10 of Regular Meeting Minutes), seconded by **MR. THOMAS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #5 **PRESENTATION BY THE CITY OF SOUTH PADRE ISLAND ON THE TAX INCREMENT REINVESTMENT ZONE (TIRZ)**

Ms. Darla Jones and William DiLibero representing the City of South Padre Island handed out printed copies and gave a brief presentation on the Project Plan and Financial Plan for the Tax Increment Reinvestment Zone Number One. The City of South Padre Island plans to come back and request for the District to consider entering into an Interlocal Agreement to participate in the project plan; and request for a member to be appointed to the Board of the City of South Padre Island Tax Increment Reinvestment Zone Number One.

ITEM # 6 GENERAL MANAGER'S REPORT

- **PHOTO SESSION**
- **BOARD OF DIRECTORS CERTIFICATE**
- **WORKSHOP FOR END OF THE MONTH**

MR. GALVAN announced the photo sessions have been rescheduled until new Board Member is appointed.

MR. GALVAN handed Board Member, Mr. Rick Wells a newly elected Board of Director certificate, compliments from State Representative Eddie Lucio, Jr.

The Board discussed possible upcoming workshops; a Workshop will be scheduled for January 28, 2015 @ 5 pm to discuss the Port Isabel Water Reclamation Facility; and a Workshop will be scheduled for February 11, 2015 @ 5 pm to discuss the District's Goals and Priorities.

ITEM #7 DISTRICT ENGINEER'S REPORT

- **CUATES PUMP STATION CONSTRUCTION PROGRESS**
- **ANNUAL WATER RIGHTS**
- **WASTEWATER TREATMENT PLANTS**
- **PORT ISABEL WATER RECLAMATION FACILITY**

MR. ORTIZ gave an update on the Cuates Pump Station Construction Progress; they got the first pump in the new pump station started up and ready to go. They are in the process of getting the Scada moved from our existing pump station to the new one, that should get done by tomorrow. Hopefully by Friday of next week we'll have both pumps up, and start working the new pump station; and after it will be all demolition and site work to wrap up that project.

MR. ORTIZ reported on the Annual Water Rights; our year to date summary was 4,851 acre feet; our annual water usage for 2014 was 5,265 acre feet and even though the reservoirs has not gotten above 50% the balance is at 47.5%. Our current authorized water right is 6,862.9.

MR. ORTIZ reported all Wastewater Treatment Plants need their permits renewed every 5 years; on January 1, 2015 we submitted permit renewals for all 3 Wastewater Plants.

MR. ORTIZ reported the Port Isabel Water Reclamation Facility; the final master plan will be reported along with the presentation @ the Workshop on the 28th.

ITEM # 8 DIRECTOR OF OPERATION'S REPORT

- **MONTHLY REPORT**

MR. VALDEZ reported for the month of December: 11 – 5/8" meters were swapped; 2 – 1" meters were swapped; and 2 – 4" meters swapped. A total of 8 meters from 2", 4", and 6" meters were tested.

The Distribution installed 6 water taps; and 3 – water leaks were reported and fixed.

MR. VALDEZ reported they are still working on the installation of a 6" water line on Retama.

The Collection Department is still working on the sink hole on Ebony, as of yesterday it was repaired but due to weather the job site section is still closed, will remain closed until road is paved.

MR. VALDEZ reported there was a line stoppage @ 6300 Padre Blvd. and when inspecting with the camera they found someone had bored and broke our line, AT&T was working in that area and broke our line and fixed everything.

ITEM #9 **INTERIM DIRECTOR OF FINANCE REPORT**

- **AUDIT**

MS. PEÑA reported the Auditors will provide a Financial Report and present it to the Board at the Regular Meeting of January 28, 2015.

ITEM #10 **CONSIDER AND ACCEPT A LETTER OF RESIGNATION FROM MS. NANCY MARTINEZ AS BOARD OF DIRECTOR, POSITION 2 OF LAGUNA MADRE WATER DISTRICT**

A motion was made by **MR. WELLS** to approve letter of resignation from Ms. Nancy Martinez as Board of Director, Position 2 of Laguna Madre Water District, seconded by **MR. FRIEDMAN** with **MR. THOMAS** opposing. **MOTION CARRIED.**

ITEM #11 **DISCUSSION REGARDING BID(S) RECEIVED ON THE FOLLOWING PROPERTY STRUCK OFF TO CAMERON COUNTY, FOR ITSELF AND OTHER TAXING JURISDICTIONS FROM A TAX RESALE CONDUCTED ON JULY 3RD, 2014.**

Legal Description: Block 177, Laguna Vista Club Subdivision, a subdivision in Cameron County, Texas, as described in Volume 970, Page 174, Deed Records of Cameron County, Texas. (Account No.: 72-4500-1770-0010-00)

Legal Description: Farm Lot 171, Laguna Vista Club Addition, a subdivision in Cameron County, Texas, according to the map or plat thereof, recorded in Volume 1, Page 13, Map Records of Cameron County, Texas. (Account No.: 72-4500-1710-0000-00)

Legal Description: Farm Lot 157, Laguna Vista Club Addition, a subdivision in Cameron County, Texas, according to the map or plat thereof, recorded in Volume 1, Page 13, Map Records of Cameron County, Texas. (Account No.: 72-4500-1570-0000-00)

Ms. Monica Solis, representing Linebarger Goggan Blair & Sampson, LLP presented the bids and resolution approving the bids received on the tax resale for the above mentioned properties. **NO ACTION ITEM.**

ITEM #12 **DISCUSSION AND POSSIBLE ACTION ON THE RESOLUTION APPROVING THE BID(S) RECEIVED ON THE TAX RESALE CONDUCTED ON JULY 3RD, 2014 FOR THE ABOVE MENTIONED PROPERTIES**

A motion was made by **MR. FRIEDMAN** to approve Resolution approving the Bid(s) received on the tax resale conducted on July 3rd, 2014 for the above mentioned properties, seconded by **MR. THOMAS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #13 **CONSIDER AND APPROVE PROFESSIONAL SERVICES COMMITTEE'S RECOMMENDATION FOR SELECTION OF A FIRM FOR LEGAL SERVICES FOR THE DISTRICT AND AUTHORIZING THE GENERAL MANAGER TO ENTER INTO CONTRACT NEGOTIATIONS**

The **BOARD** briefly discussed and statements from **MR. THOMAS** and **MR. WELLS** will reflect on the agreement.

A motion was made by **MR. THOMAS** to approve the General Manager to enter into contract negotiations with Beatty Bangle Strama Firm for Legal Services for the District, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #14 CONSIDER AND APPROVE PROFESSIONAL SERVICES COMMITTEE'S RECOMMENDATION FOR SELECTION OF A FIRM FOR FINANCIAL ADVISORS FOR THE DISTRICT AND AUTHORIZING THE GENERAL MANAGER TO ENTER INTO CONTRACT NEGOTIATIONS

A motion was made by **MR. FRIEDMAN** to approve the General Manager to enter into contract negotiations with Estrada Hinojosa for Financial Advisor Services for the District, seconded by **MR. THOMAS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #15 CONSIDER AND APPROVE CHANGE ORDER NO. 2 FOR WATER PLANT 2 MICROFILTRATION PROJECT MF EQUIPMENT

A motion was made by **MR. THOMAS** to approve Change Order No. 2 for Water Plant 2 Microfiltration Project MF Equipment, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #16 CONSIDER AND APPROVE EMERGENCY ACTION FOR SEWER PIPE REPAIR ON EBONY IN LAGUNA VISTA

A motion was made by **MR. THOMAS** to approve Emergency Action for Sewer pipe repair in the amount of \$19,250.00 on Ebony in Laguna Vista, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #17 CONSIDER AND APPROVE ANNUAL MAINTENANCE CONTRACT WITH ATLAS COPCO COMPRESSORS LLC

A motion was made by **MR. THOMAS** to table item, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #18 CONSIDER AND APPROVE PURCHASE OF 4 AIR VALVES FOR WATER PLANT 3 HIGH SERVICE PUMP STATION

MR. ORTIZ requested for no action to be taken for this item, the **CHAIRMAN** stated there will be **NO ACTION** taken for Item #18.

ITEM #19 CONSIDER AND APPROVE REVISED FINANCIAL REPORT AS OF OCTOBER 31, 2014

A motion was made by **MR. FRIEDMAN** to approve the revised Financial Report as of October 31, 2014 as submitted, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #20 CONSIDER AND APPROVE FINANCIAL REPORT AS OF NOVEMBER 30, 2014

A motion was made by **MR. FRIEDMAN** to approve Financial Report as of November 30, 2014, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #21 CONSIDER AND RATIFY THE PURCHASE OF ODOR SOLVE FRAME FOR LIFT STATION 19

A motion was made by **MR. WELLS** to approve the purchase of odor solve frame in the amount of \$5,175.00 for Lift Station 19, seconded by **MR. FRIEDMAN** with **MR. THOMAS** opposing. **MOTION CARRIED.**

ITEM #22 CONSIDER AND APPROVE DISBURSEMENTS

A motion was made by **MR. FRIEDMAN** to approve Disbursements as submitted, seconded by **MR. WELLS**. **MOTION CARRIED UNANIMOUSLY.**

ITEM #23 ADJOURNMENT

The **CHAIRMAN** adjourned the meeting at **6:59 PM**.

JEFF KEPLINGER, CHAIRMAN

MINUTES APPROVED THIS _____ DAY OF _____ 2015.